

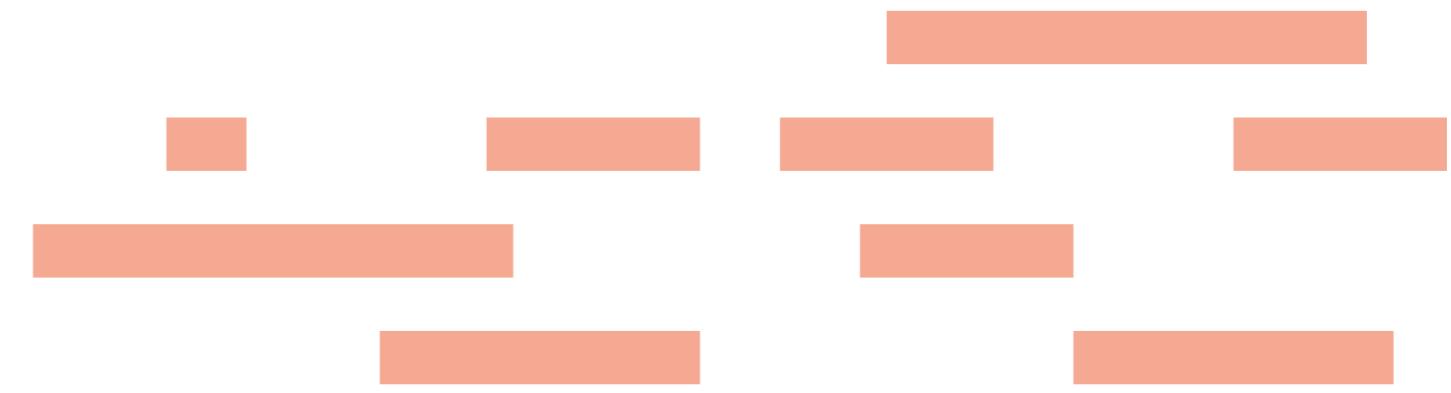


Bringing order to busy bees

Flex HRM Employee

An HR System for the Entire Employee Journey

No more paper chaos, binder-hunting, or tasks slipping through the cracks. Flex HRM Employee is the system that helps managers and HR professionals organize and collaborate smarter. Everything you need to manage the employee journey like a pro – from hire to retire.



Some Examples of How Flex HRM Employee Makes Everyday Work Easier

Smooth Salary Reviews

Set up pay pots, plan and distribute increases, approve and implement. Flex HRM Employee makes the entire salary review process easier with a clear step-by-step flow and seamless collaboration between managers and payroll.

HR-Dashboard

Track and analyze staff turnover, sick leave, exit reasons, number of full-time employees, and much more. The dashboard is your digital control panel, delivering real-time HR insights in a simple, visual format – accessible on both web and mobile.

Full Control of Competencies

Update employee competence profiles, run competence inventories, and create a competence matrix that gives you the perfect overview of strengths and weaknesses. Flex HRM Employee makes it easy to ensure your company has the right skills – today and tomorrow.

Course Management on Autopilot

Keep track of all course details in a single view and let employee profiles update automatically once a course is completed. With automated reminders, the system notifies you when skills or certificates are about to expire.

Digital Signing

Generate employment contracts, confidentiality agreements, forms, and other key documents in just a few clicks – using templates tailored to your needs. Then sign them digitally with Verified or Scrive – as smooth as it is secure.

Onboarding and Offboarding

Forget last-minute panic, clunky spreadsheets, and things slipping through the cracks when someone joins or leaves. With digital checklists and automated reminders, it's easy to ensure a rock-solid process every time.

Some More Examples of How Flex HRM Employee Makes Everyday Work Easier

Support for Pay Equity Analysis

Does pay equity analysis feel complicated and time-consuming? Save time and work with confidence using Flex HRM Employee – from preparation and job evaluation to action plans and documentation.

Performance Reviews

In Flex HRM Employee, you record your notes directly in the interface and share the documentation with the employee in just one click. With smart overview features, managers always have a clear picture of what's been completed and what's still outstanding.

Compliance with Employment Law Made Simple

Want to simplify administration around hiring and termination in line with Swedish employment protection legislation (LAS)? With Flex HRM Employee, you can manage redundancy rules, rights to permanent employment, and re-employment priority – securely and efficiently.



Discover all the Features and Benefits:

- ④ All employee data in one place – No more chasing information. Collect personal details, employment history, salary, benefits, equipment (and much more) in a single, clear view. You can also create custom fields to track the information that matters most to your organization.
- ④ Automated pay equity analysis – Save time and work securely at every step – from preparation and job evaluation to action plans and documentation. The system is continuously updated to comply with the latest requirements of the EU Pay Transparency Directive.
- ④ Everything for a smooth salary review – Create salary pools, plan and distribute increases in a clear, step-by-step workflow.
- ④ Digital signing with Scribe and Verified – Sign employment contracts, confidentiality agreements, and other key documents digitally – quickly, securely, and sustainably. All signed documents are automatically stored in the system.
- ④ Group management – Switch seamlessly between companies and get a consolidated overview of the entire group in one view.
- ④ Document management – Store, organize, and find all documents – from contracts and certificates to development plans and competence mappings. Everything is neatly collected and searchable whenever you need it!



Discover All the Features and Benefits:

- Effective performance reviews – Make conversations flow better with ready-made templates that both managers and employees can complete digitally.
- Clear organizational overview – Get a visual map of your organization's structure and help new employees quickly understand who does what.
- Absence and turnover dashboard – Access up-to-date key metrics on sick leave, staff turnover, and more, and turn data into insights with a clear, visual dashboard.
- Confident compliance with employment law – Manage redundancy rules, rights to permanent employment, and re-employment priority in line with Sweden's Employment Protection Act (LAS).
- Report generator – Create tailored reports in just a few clicks.
- Integration made easy – Sync your systems seamlessly through ready-made integrations or our open API.
- Skills mapping – Record employee competencies and match them against current and future needs. Identify skills gaps in a visual view and plan the right initiatives at the right time.
- Courses and certifications without hassle – Keep all course and training details in one view, and let competence profiles update automatically once a course is completed. Bonus: the system automatically reminds you when skills or certificates are about to expire.

Discover All the Features and Benefits:

- Employee self-service – Let employees update their own personal information in the system, reducing admin for HR and managers. Permission settings ensure the right data is accessible to the right person.
- Professional onboarding and offboarding – Make sure nothing falls through the cracks when someone joins or leaves. Digital checklists and automated reminders keep the process smooth and timely for everyone involved.



An HRM System That Transforms Your Everyday Work

We offer an innovative solution with a seamless workflow – freeing up time for what really matters. No more Excel headaches, missed deadlines, misplaced data, or double work – just structure and efficiency.

With Flex HRM you have everything you need to manage staffing, time reporting, project accounting, travel expenses, HR support, and payroll.

The best part? Flex HRM is modular. Choose one part or several – and scale up or down as your business evolves.

