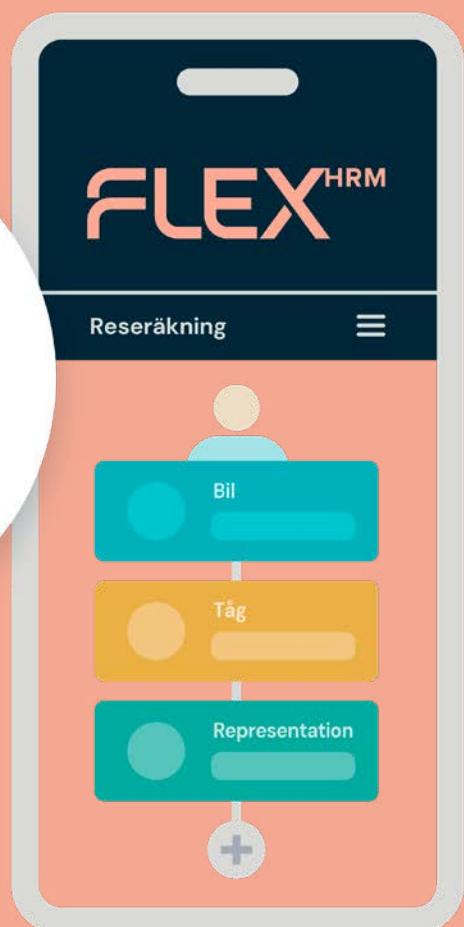




Anställd	Att utbetalas	Godkännande
	3 732 kr	✓ ✓ ✓
	4 179 kr	✓ ✓ ✓ ✓
	3 483 kr	✓ ✓ ✓ ✓
	2 613 kr	✓ ✓ ✓



Bringing order to busy bees

Flex HRM Travel & Expense

A smarter way to handle travel claims and expenses

Say goodbye to receipt chaos and complicated forms! Flex HRM Travel & Expense is the travel and expense system that automates and simplifies the entire process of managing trips and outlays. Always accessible on the web and in the app – so the job gets done now, not later.



Some Examples of How Flex HRM Travel & Expense Makes Everyday Work Easier

Easy to Get It Right

Flex HRM Travel & Expense helps you work smarter with the entire process – from registration and approval to payroll payout and invoicing. Skip the hassle of calculating domestic and international per diems, deductions, representation, and everything else that has to be correct – the system takes care of it all.

Smooth Card Purchases

With just one click, all expenses made with your company card are imported into your travel report. If you've used the card for private purchases, simply mark them – the system handles the rest.

Snap Receipts With Your Phone

Take a photo of your receipts right after purchase and register your expenses quickly and easily. The system reads the date, amount, VAT, and more, making sure every detail ends up in the right place in your expense report – completely automatically.

One System for the Entire Nordics

Flex HRM manages per diem regulations for Sweden, Norway, Denmark, and Finland – so your whole organization can use one and the same system. You can also translate all system texts into English or any Nordic language of your choice.

Complete Mileage Log

Your mileage log is ready in just a few clicks, with full support for company cars, private cars, and fuel benefit management. Want to automate even more? Record your trip directly in the app – and the system keeps track of travel time, distance, and exactly how much you should be reimbursed.

Reports and Key Figures

An intuitive dashboard provides up-to-date key figures, a wide range of standard reports, and a report generator that lets you create customized reports just the way you want them. With Flex HRM, you have everything you need to turn numbers and data into valuable insights.

Discover All the Features and Benefits:

- Review and Approval – Give managers a smooth workflow for reviewing and approving travel and expense reports, with flexible approval levels tailored to your organization.
- Step-By-Step Guidance – With pre-set fields and intuitive guides, it's easy to get every part of the expense report right.
- Mobile App – Handle your entire expense report quickly and easily on your phone. Manage receipts from meals, tickets, and other documents – all in just a few taps.
- Track Business Travel's Climate Impact – Collect data on modes of transport during business trips and create a solid basis for follow-up and sustainability reporting. Convenient and climate-smart!
- AI-Powered Receipt Scanning – Snap receipts with your phone and let our AI-driven technology automatically capture all the details.
- Mileage Log – A complete mileage log with support for company cars, private cars, and fuel benefit reporting. You can even record your trip with GPS tracking.
- Full Control of Card Transactions – Smart shortcuts and clear overview screens give you total control of your company card purchases. The system can also automatically assign the correct expense code to each transaction.
- Smart Cost Allocation – Easily allocate travel and expenses to departments, projects, or clients. Enjoy streamlined invoice documentation – without the extra admin.

Discover All the Features and Benefits:

- Standard Reports – A wide range of ready-made reports for tracking travel costs, travel days, per diems, and much more.
- Report Generator – Create custom reports in just a few clicks.
- Dashboard for Key Figures – Access up-to-date metrics at a glance and turn data into insights with an intuitive view.
- Multi-Currency Support – Enter amounts in any currency and let the system automatically convert them into your company's base currency using the daily exchange rate.
- Language Options – Choose between Swedish, Norwegian, Danish, Finnish, or English for system texts and menus.
- Correct Amounts, Every Time – No need to worry about deductions, per diems, representation, or other reimbursements. The system applies all rules and calculates everything automatically – so it's right the first time.
- Group Management – Switch between companies in just a click and get a complete overview of your entire group.
- Nordic Compliance – Flex HRM supports regulations for Sweden, Denmark, Norway, and Finland.
- Integration Made Easy – Sync your systems effortlessly with our ready-made integrations or connect via our open API.



An HRM System That Transforms Your Everyday Work

We offer an innovative solution with a seamless workflow – freeing up time for what really matters. No more Excel headaches, missed deadlines, misplaced data, or double work – just structure and efficiency.

With Flex HRM you have everything you need to manage staffing, time reporting, project accounting, travel expenses, HR support, and payroll.

The best part? Flex HRM is modular. Choose one part or several – and scale up or down as your business evolves.

